

MULTAN DEVELOPMENT AUTHORITY

S.O.P. DIRECTORATE OF TOWN PLANNING

| Sr.# | Description | Period |
|------|---|------------------------------------|
| 1. | Building Plan/Revised Building Plan of MDA Housing Scheme | 7 days |
| 2. | Building Plan/Revised Building Plan of M.I.T. Housing Schemes | 15 days |
| 3. | Building Plan/Revised Building Plan for LMQ Road, Vehari Road, Bosan Road. | 15 days |
| 4. | Building Plan/Revised Building Plan for private housing schemes & MDA controlled area (other than 2 above) | 15 days |
| 5. | Clearance by Building Plan Scrutiny Committee | 10 days |
| i) | Intimation to owner to provide 12 sets of building plan/documents for HLDC. | 3 days |
| ii) | Referred to HLDC | 2 days |
| iii) | Intimation to applicant to deposit remaining fee and to complete the requisite formalities (WASA, EPA, etc) | 2 days |
| iv) | Issuance of sanction letter | 2 days |
| 6. | Completion Certificate cases | 7 days |
| 7. | NOC in MDA Housing Schemes | 5 days |
| 8. | Clearance Certificate of Private Land & Petrol Pump | 5 days |
| 9. | Possession cases | 7 days |
| 10. | Plot Sub-division cases | 7 days |
| 11. | Combination cases | 3 days |
| 12. | Issuance of copies | 3 days |
| 13. | Approval of Private Housing Scheme | One month |
| 14. | Land Sub-division of controlled area | 15 days |
| 15. | Site Inspection days | Every Tuesday, Thursday & Saturday |
| 16. | Commercialization cases iii) Provisional approval. iv) Final approval. | 7 days One month |

M. S. Khan
DIRECTOR TOWN PLANNING
MDA, MULTAN.

N. M. Khan
DIRECTOR GENERAL
MDA, MULTAN.