

MULTAN DEVELOPMENT AUTHORITY

CATEGORIZATION OF ENLISTMENT OF ARCHITECTS

For the purpose of enlistment of Architects in MDA following shall be the categories.

Category “NO LIMIT”: For PCATP Registered Firms under category “NO LIMIT”, “A”, “B” and “C”. This category shall be entitled to undertake planning, designing and supervision of buildings and projects of all categories and types. In accordance with the provisions of Act, rules and regulations of MDA.

Category “A”: For Firms not registered from PCATP. Minimum Ten years of good standing as registered PCATP Architect with Ten Year practical experience in the relevant professional field. Having minimum three full-time practicing PCATP registered Architects in the firm, four draftsmen, two Sub-Engineers/site Supervisors and essential IT equipment. This category shall be entitled to undertake planning, designing and supervision of buildings and projects of all categories and types. In accordance with the provisions of Act, rules and regulations of MDA.

Category “B”: For Firms not registered from PCATP. Minimum seven years of good standing as registered PCATP Architect with independent practice in the relevant professional field. Having minimum two full-time practicing PCATP registered Architects in the firm with three draftsmen, two Sub-Engineers/site Supervisors and essential IT equipment. This category shall be entitled to undertake planning, designing and supervision of buildings/sites up to an area of 8 kanal, whichever is more. In accordance with the provisions of Act, rules and regulations of MDA.

Category “C”: For Firms not registered from PCATP. Minimum Five years of good standing as a PCATP registered Architect workings as full-time practitioner in the firm with two draftsmen, one Sub-Engineers/site Supervisors and essential IT equipment. This category shall be entitled to undertake planning, designing and supervision of buildings/sites upto an area of 4 kanal, whichever is more. In accordance with the provisions of Act, rules and regulations of MDA.

Category “D”: Individual practitioner with 5 years’ of relevant field experience, having Degree of Bachelor in Architecture and five years of good standing as a PCATP registered member. This category shall be entitled to undertake planning, designing and supervision of buildings/sites up to an area of 2 kanal whichever is more. In accordance with the provisions of Act, rules and regulations of MDA.

Category “E”: Individual practitioner with minimum 2 years’ of relevant field experience, having Degree of Bachelor in Architecture and two years of good standing as a PCATP registered member. This category shall be entitled to undertake planning, designing and supervision of buildings/sites up to an area of 1 kanal, whichever is more. In accordance with the provisions of Act, rules and regulations of MDA.

Category “F”: Individual practitioner, fresh Graduate/ architect with no relevant field experience, having Degree of Bachelor in Architecture or fresh PCATP registered member. This category shall be entitled to undertake planning, designing and supervision of buildings/sites up to area less than 10 marla, whichever is more. In accordance with the provisions of Act, rules and regulations of MDA.

PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS

REGULATIONS FOR CONDUCT AND PRACTICE OF ARCHITECTURE AND TOWN PLANNING FIRMS, 2017

1. Definitions:

In these Regulations the following terms and references shall have the meaning hereinafter respectively assigned to them, unless such terms and references are not repugnant to or are not inconsistent with any meaning assigned to them in the Pakistan Council of Architects and Town Planners Ordinance (Ordinance IX of 1983) or the Bye – laws framed there under. Any or all other terms and references used in these regulations if defined in the Ordinance and the Bye-laws named above, shall respectively have the same meaning as assigned therein.

- 1.1 “Regulations” means the regulations framed by the Council for the conduct and practice of architecture and town planning firms.
- 1.2 “Firm” means a body corporate or un-incorporate which has been registered by the Council as per provisions of these regulations to perform professional architectural/ town planning works.
- 1.3 “Associate” means a proprietor, share-holder or partner of a firm.
- 1.4 “Inventory of Office Equipment’s” means a list of all equipment and facilities at the disposal of a firm, which it will normally use to perform its function.
- 1.5 “Bio-Data” means the professional qualifications and experience of the technical staff working with the firm and their particular status in the firm.
- 1.6 “Allied Professions” means all such professions directly or indirectly related or associated to the performance of professional architectural works and professional town planning works.
- 1.7 “The Board of Assessors” means the team or group of three persons (Two architects and one town planner) appointed by the Chairman PCATP. Each member of this Board must have at least fifteen years professional experience.
- 1.8 “Portfolio” means the details and value of works executed/ongoing by the firm.
- 1.9 “Category” means the type of registration required by the firm. The registration of firms will be offered in “C”, “B”, “A” and “NO LIMIT” categories as defined below:

Category "C" Minimum Five years of good standing as registered PCATP member with independent practice in the relevant professional field (architecture/town planning) and having paid income tax in his/her own name of not less than PKR 8 lacs on projects undertaken during the last five years.

Category "B" Minimum Seven years of good standing as registered PCATP member with independent practice in the relevant professional field (architecture/town planning) and having paid

income tax in his/her own name of not less than PKR 12 lacs on projects undertaken during the last seven years.

Category "A" Minimum Ten years of good standing as registered PCATP member with independent practice in the relevant professional field (architecture/town planning) and having paid income tax in his/her own name of not less than PKR 20 lacs on projects undertaken during the last ten years.

Category "No Limit" Minimum Fifteen years of good standing as registered PCATP member with independent practice in the relevant professional field (architecture/town planning) and having paid income tax in his/her own name of not less than PKR 30 lacs on projects undertaken during the last fifteen years.

2. To be eligible for consideration as a **partner, share-holder or proprietor** of a firm, an architect or a town planner must have his/her name borne on the register of the Council and must have a minimum of five year experience after acquiring such qualification which are approved by the Council for the purpose of registration as an architect or a town planner. In case his name is not registered with council, he will have to get registered with the Council and attain the minimum experience as defined in section 1.9 above to become eligible to apply for his/her firm for registration.
3. The partners, share-holders/proprietors of the firm must each have a registration with the Federal Board of Revenue, possessing a valid National Tax Number Certificate and CNIC.
4. All partners or shareholders of a firm belonging to allied professions must have valid registration with their respective statutory bodies / councils, and all rules and regulations of such statutory bodies / councils shall be applicable to them.
5. The applicant firm must submit an affidavit stating that the information contained in the application form is true in all respect and the details, if any, about any actions taken by their council regarding breach of the code of professional conduct of the respective council against or any of its partners, share-holders or proprietors.
6. All rules and regulation of the Council shall be applicable on the firms registered with this Council.
7. The share holdings of partners / shareholders of a firm to be eligible for registration / licensing shall be as follows:
 - 7.1 In case of architectural firms at least sixty one percent of a firms share must belong to registered architect/s of the firm so registered with the Council.
 - 7.2 In case of a town planning firm at least sixty one percent of its shares must belong to registered town planner/s of the firm so registered with the Council.
 - 7.3 In case of architecture + town planning firms at least forty percent of its shares must belong to registered architects of the Council and at least forty percent of its shares to registered town planners of the Council.
8. The remaining shares of all firms as defined in regulation 09 below can be held by members of the allied professions only.

9. All rules and regulations as imposed by Local, Provincial or Federal authorities shall be applicable upon proprietors, partners or shareholders of a firm individually and upon the firm severally.
10. When employing architects and town planners, or allied professionals in their firms, they must ensure that only such persons are employed whose names are borne in the Register of the Council. As long as such employees remain employed with the firm, it shall be the responsibility of the registered firm for ensuring that such employees' continue to be registered with their respective Council validly. All dues of the employees (registered architects/town planners/allied professionals) should be clear.

The registration provided to a firm shall not exempt the proprietors, partners, shareholders and employees (as enumerated above) from keeping their individual registrations updated with their respective council/s.